



## INDIANA PROFESSIONAL STANDARDS BOARD

### **Minutes of June 19, 2002 – For Approval September 18, 2002**

The Indiana Professional Standards Board (IPSB) met at the Indiana Government Center South, Conference Room C, Indianapolis, Indiana 46204.

### **DISCUSSION SESSION**

Board members present included Bob Broughton, Tina Dent, Michael Horvath, Dave Kinman, Nancy Kuyoth, John Marsteller, Anne Moudy, Suellen Reed, Ena Shelley, Joseph Weaver, Roy Weaver and Joyce Wehneman. Jane Boultinghouse, Connie Griffith, Gertrude Howard, Sandra Kelley, Marilyn Metzler and Lee Slavinskis were unable to attend.

Staff members present included Richard Bowers, Kim Gehring, Philip McGovern, Kathy Meriwether, Judy Miller, Mary Glenn Rinne, Shawn Sriver and Marie Theobald.

#### **I. Call to Order**

Mr. Joseph Weaver called the discussion session to order at 10:00 a.m. and introduced Heather Macek, Governor's Executive Assistant for Education. On behalf of the Governor, Ms. Macek presented Judy Briganti, Lew Ciminillo, and Steve Yager with the Distinguished Hoosier Award for their outstanding work on the Board. Ms. Macek thanked the other Board Members for their service, particularly during these difficult financial times. Ms. Macek proceeded by presenting Dan Miller with the distinguished Sagamore of the Wabash award. After that, Sheridan Rayle recognized Teacher in Residence (TIR), Teresa Knipstein with an appreciation award.

#### **II. Payment of Mentors**

Dr. Theobald requested that the Payment of Mentors discussion be placed on the business agenda due to the action that was taken at the June 18, 2002 Executive Committee meeting.

#### **III. Promulgation of Substitute Rule**

Dr. Theobald requested that the Promulgation of Substitute Rule discussion be placed on the business agenda due to the action that was taken at the June 18, 2002 Executive Committee meeting.

#### **IV. Public Comments**

There were no public comments.

#### **V. Adjournment**

Mr. Joseph Weaver adjourned the discussion session at 10:13 a.m.

## **BUSINESS MEETING**

Board members present included Bob Broughton, Tina Dent, Michael Horvath, Dave Kinman, Nancy Kuyoth, John Marsteller, Anne Moudy, Suellen Reed, Ena Shelley, Joseph Weaver, Roy Weaver and Joyce Wehneman. Jane Boultinghouse, Connie Griffith, Gertrude Howard, Sandra Kelley, Marilyn Metzler and Lee Slavinskis were unable to attend.

Staff members present included Richard Bowers, Kim Gehring, Philip McGovern, Kathy Meriwether, Judy Miller, Mary Glenn Rinne, Shawn Sriver and Marie Theobald.

### **I. Call to Order**

Mr. Joseph Weaver called the business session to order at 10:30 a.m.

### **II. Approval of Agenda**

Mr. Joseph Weaver pointed out that there was information regarding the rules listed under the Executive Committee report as agenda items V. A. 2, 3, 4 and 5.

Mr. Joseph Weaver announced that there were two Special Orders of business added to the agenda. Included were reports from the Teacher Education Committee and Preservice Education.

Ms. Dent moved and Dr. Kinman seconded the motion to approve the agenda as announced. Motion carried unanimously.

### **III. Approval of the Minutes**

Dr. Yager moved to approve the minutes from the April 24, 2002, April 24, 2002 Public Hearing and May 15, 2002 meetings. Motion carried unanimously with the following correction and recommendation.

The minutes from the April 24, 2002 Public Hearing were corrected by adding Dan Clark as attending the Public Hearing.

Ms. Moudy and Mr. Joseph Weaver recommended that, any time the Board takes action on an item that has been amended, a copy of the amended action be included with the minutes as an attachment.

### **IV. Comments**

#### **A. Chair**

Mr. Joseph Weaver recognized the board members who were the recipients of the Distinguished Hoosier Award and Sagamore of the Wabash Award for their service.

#### **B. Executive Director**

Dr. Theobald announced that June 30, 2002 was the deadline for institutions to submit their Unit

Assessment Systems (UAS).

The new Transition to Teaching law will go into effect July 1, 2002.

Dr. Theobald assured all stakeholders that the “Friday Updates” would continue so as to keep everyone informed of changes affecting IPSB and teacher licensing.

Dr. Theobald noted that on pages 31 and 32 of the Meeting the Highly Qualified Teachers Challenges report, it stated that Indiana requires 64 hours of education courses when in fact it only requires 24 hours.

## **V. Committee Reports**

### **A. Executive Committee – Joseph Weaver**

#### **1. Minutes of April 23, 2002 Meeting**

Mr. Joseph Weaver noted that extensive revisions were made and the corrected version would be placed on the Web.

#### **2. Memo to Pay Mentor Stipends**

Mr. Marsteller moved on behalf of the Executive Committee to approve the following mentor stipends for 2002-2003 academic year. Motion carried unanimously.

- a. No release time payments of individualized assistance payments will be available.
- b. Payments to mentors be determined by dividing the professional development funds remaining after payment of the 2001-2003 mentors divided by the number of eligible beginning teachers enrolled by the October 1, 2002 deadline or \$600, whichever is less.
- c. Payment of mentors for teachers enrolled after the October 1, 2002 deadline will be on the basis of funds available.
- d. All other aspects of the Beginning Teacher Internship Program will remain in effect.

### **B. Licensure Review Committee $\frac{3}{4}$ Anne Moudy**

#### **1. Recommendation – Bilingual/Bicultural Education**

Ms. Moudy moved on behalf of the Executive Committee to approve the Licensure Review Committee recommendations. Motion carried unanimously.

- a. The Executive Committee recommend to the full Board the addition of Bilingual/Bicultural Education to the Licensure Framework as a strand under English as a new language.
- b. The Executive Committee recommend to the full Board assigning the Standards Committee the charge of addressing the issue of teacher standards for the Bilingual/Bicultural Education strand.

## 2. Recommendation – Early Adolescence Generalist

Ms. Moudy moved on behalf of the Executive Committee to approve the Licensure Review Committee recommendation. Motion carried unanimously.

- a. The Executive Committee recommend to the full Board a change in the comment section of the Early Adolescence Generalist in the Licensure Framework as stated for purposes of clarity.
- b. The Executive Committee recommend to the full Board to a change in the Social Studies section of the Licensure Framework as stated.

Mr. Joseph Weaver requested that the minutes reflect the extraordinary work of the Licensure Review Committee. He noted that they were an extremely dedicated group that had worked very hard on the new Licensure Framework.

## 3. Promulgation of Substitute Rule – Shawn Sriver

Mr. Sriver presented the Executive Committee recommendation to approve the extension of the validity date of all substitute certificates to June 30, 2003.

Ms. Moody moved on behalf of the Executive Committee to approve the extension of the validity date of all substitute certificates. Motion carried unanimously.

## C. Teacher Education Committee (TEC) – Roy Weaver

### 1. New Program Approval – Inclusive Elementary Education for Exceptional Needs, Goshen College.

Dr. Mary Glenn Rinne reported that the TEC was very busy reviewing new program proposals and introduced Dr. Kathy Meyer Reimer, Goshen College.

Dr. Roy Weaver moved and Dr. Yager seconded the motion to approve the TEC recommendation of the initial level program for Inclusive Elementary Education for Exceptional Needs: Mild Intervention (K-6), as well as Elementary: Primary and Intermediate (K-6) licensure. Motion carried unanimously.

### 2. New Program Approval – Primary & Intermediate Elementary: Exceptional Needs, Mild Intervention, Huntington College.

Dr. Mary Glenn Rinne introduced Dr. Holtrip, Huntington College who made a presentation on behalf of his institution.

Dr. Roy Weaver moved and Dr. Yager seconded the motion to approve the TEC

recommendation to approve the initial level program for Primary & Intermediate Elementary: Exceptional Needs, Mild Intervention. Motion carried unanimously.

### 3. New Program Approval – Educational Leadership Program, Indiana Wesleyan

Dr. Mary Glenn Rinne introduced Dr. Larry Lindsey and Dr. Al Long, Indiana Wesleyan, who made a presentation on behalf of the institution.

Dr. Yager moved and Ms. Moudy seconded the motion to approve the TEC recommendation to approve the advanced level Educational Leadership Program. Motion carried unanimously.

### 4. New Program Approval – Exceptional Needs: Intense Intervention, Oakland City University.

Dr. Mary Glenn Rinne introduced Dr. Patricia Swails, Oakland City University, who made a presentation on behalf of the institution.

Mr. Horvath moved and Ms. Dent seconded the motion to approve the initial level program for Exceptional Needs: Intense Intervention. Motion carried unanimously.

### 5. New Program Approval – ACE School Leadership Program, University of Notre Dame.

Dr. Mary Glenn Rinne introduced Dr. Joyce Johnstone, University of Notre Dame, who made a presentation on behalf of her institution.

Ms. Moody moved and Ms. Dent seconded the motion to approve the initial level program for ACE School Leadership Program for building level administrators. Motion carried unanimously.

## **D. Standards Committee – Richard Bowers**

1. Appointment of Journalism Advisory Group.
2. Appointment of Reading Advisory Group.
3. Appointment of Social Work Advisory Group.

Dr. Kinman moved and Ms. Kuyoth seconded the motion to approve the appointments of the Journalism Advisory Group (adding the appointments of Mary Andis and Jayme Ferguson), Reading Advisory Group (adding the appointment of Title II Teacher) and Social Work Advisory Group. Motion carried unanimously

Mr. Joseph Weaver paused to give Board Members an opportunity to review the other Committee Minutes, after which he asked if there were any questions or comments. There were none and the Committee Minutes for information only were accepted as written.

## **VI. Election of Officers (agenda item VII)**

Mr. Joseph Weaver passed the gavel to Dr. Yager.

Dr. Yager opened the nominations for Board Chair. Dr. Shelley nominated Dr. Roy Weaver and Dr. Kinman nominated Mr. Joseph Weaver for Board Chair. As there were no other nominations, Dr. Yager closed the nominations. Since there were two nominations, a vote was taken and Dr. Roy Weaver received 7 votes and Mr. Joseph Weaver received 5 votes. Dr. Roy Weaver was elected Chairman by a majority of the vote.

Dr. Yager returned the gavel to Mr. Joseph Weaver.

Mr. Joseph Weaver opened the nominations for Vice Chair. Mr. Marsteller nominated Ms. Moudy for Vice Chair. As there were no other nominations, Mr. Joseph Weaver closed the nominations. Ms. Moudy was elected by acclamation.

Mr. Joseph Weaver opened the nominations for Board Secretary. Ms. Moudy nominated Mr. Joseph Weaver for Board Secretary. As there were no other nominations, Mr. Joseph Weaver closed the nominations. Mr. Joseph Weaver was elected by acclamation.

Mr. Joseph Weaver opened the nominations for four (4) At-Large positions for the Executive Committee. Mr. Horvath nominated Dr. Shelley, Mr. Marsteller nominated Ms. Wehneman, Ms. Moudy nominated Dr. Kinman, Dr. Shelley nominated Mr. Horvath and Mr. Joseph Weaver nominated Mr. Marsteller for the At-Large positions for the Executive Committee. As there were no other nominations, Mr. Joseph Weaver closed the nominations. With five (5) nominees and only four (4) positions available, Dr. Shelley withdrew from the elections. The remaining four (4) nominees were elected by acclamation.

## **VII. Annual Report for External Committee for School Counseling – Shawn Sriver** (agenda item V. J. 2)

Dr. Yager moved and Mr. Horvath seconded the motion to approve the External Committee recommendation to extend the External Committee for School Counseling for an additional year to complete their charge. Motion carried unanimously.

## **VIII. Revision of Standards for Teachers of Mathematics – Judy Miller** (agenda item V. F. 6)

Dr. Miller presented the Standards Review Committee (SRC) recommendation to approve the Standards for Teachers of Mathematics.

Mr. Marsteller moved and Ms. Moudy seconded the motion to approve the recommendation of the SRC.

Ms. Moudy moved and Mr. Horvath seconded a motion to amend the motion to include adoption of the addendum as part of the standards. Motion failed.

Dr. Kinman moved and Ms. Moody seconded the motion to approve the original recommendation from the SRC and refer the addendum issues for review by the TEC. Motion carried unanimously.

## **IX. Agency Reports (agenda item VI.)**

### **A. Division of Assessment**

Dr. Miller reported that on June 14, 2002 training and certification of the second cohort of Mentor Faculty trainers was completed.

Ms. Sheridan Rayl submitted her retirement effective June 1, 2002

Training for scorers of the portfolio assessment was conducted the week of June 17, 2002. Volunteer participation was more than could be accommodated.

The Title II report for the U.S. Department of Education to Congress was released June 11, 2002.

The last date for submissions for the Backmapping Pilot is June 30, 2002.

### **B. Division of Licensing**

Mr. Sriver reported that he attended the NASDTEC conference. He also stated that processing time for licensing has improved thanks to IPSB consultants, Ms. Banks and Dr. Graves.

Recommendation for Change to Licensure Framework

Mr. Sriver presented the Executive Committee recommendation for Change to Licensure Framework.

The Executive Committee moved to amend the definition of the Indiana Professional Educator License to include three discrete licenses. Instructional, School Services Personnel, and Administrator. Motion carried unanimously.

### **C. Division of Preservice**

Dr. Mary Glenn Rinne reported that Preservice has been busy preparing for this year's Board of Examiners (BOE) Training of state people. Donna Gollnick will be the presenter and the event will occur at Indiana Wesleyan University. Dr. Mary Glenn Rinne extended a special thanks to Indiana Wesleyan for hosting this event and housing the trainees at no cost, especially

in light of the current budget crunch.

Six state teams for accreditation have been created for visits in the fall.

The final draft of a research-based white paper on the status of National Board Certification in Indiana is near completion. Data was collected from NBCTs via a survey and through a focus group session at the first annual National Board statewide meeting that was held April 20, 2001.

#### 1. Anderson University – Continuing Accreditation at the Initial and Advanced Levels

Dr. Mary Glenn Rinne introduced Dr. Diana Ross, Chair, School of Education, Anderson University.

Dr. Mary Glenn Rinne presented the TEC recommendation that accreditation be continued at the initial teacher preparation and advanced preparation levels. The next on-site visit will take place in the Spring, 2006.

Dr. Roy Weaver moved and Ms. Dent seconded the motion to approve the recommendation. Motion carried unanimously.

#### 2. Bethel College – Continuing Accreditation at the Initial Level

Dr. Mary Glenn Rinne introduced Dr. Jeffrey Peck, Dean, Division of Education.

Dr. Mary Glenn Rinne presented the TEC recommendation that accreditation be continued at the initial teacher preparation level. The next on-site visit will take place in Fall, 2006.

Dr. Yager moved and Ms. Wehneman seconded the motion to approve the recommendation. Motion carried unanimously.

#### 3. Purdue University – Calumet – Continuing Accreditation at the Initial Level

Dr. Mary Glenn Rinne introduced Dr. Robert Rivers, Acting Head, School of Education.

Dr. Mary Glenn Rinne presented the TEC recommendation that accreditation be continued at the initial teacher preparation level. The next on-site visit will take place in Fall, 2006.

Mr. Marsteller moved and Ms. Moudy seconded the motion to approve the recommendation. Motion carried unanimously.

#### 4. St. Mary of the Woods College – Continuing Accreditation at the Initial Level

Dr. Mary Glenn Rinne introduced Dr. Christine Bahr, Chairperson, Education Department.



Dr. Mary Glenn Rinne presented the TEC recommendation that accreditation be continued at the initial teacher preparation level. The next on-site visit will take place in Fall, 2006.

Ms. Moody moved and Dr. Yager seconded the motion to approve the recommendation. Motion carried unanimously.

5. University of Evansville – Continuing Accreditation at the Initial Level

Dr. Mary Glenn Rinne introduced Dr. Lynn Penland, Dean, College of Education and Health Sciences.

Dr. Mary Glenn Rinne presented the TEC recommendation that accreditation be continued at the initial teacher preparation level. The next on-site visit will take place in Spring, 2006.

Dr. Roy Weaver moved and Mr. Broughton seconded the motion to approve the recommendation. Motion carried unanimously.

6. University of Southern Indiana – Continuing Accreditation at the Initial and Advanced Levels

Dr. Mary Glenn Rinne introduced Dr. Thomas Pickering, Dean, School of Education and Human Services and Dr. Bob Mays, Associate Dean, Director of Field Experiences.

Dr. Mary Glenn Rinne presented the TEC recommendation that accreditation be continued at the initial and advanced teacher preparation levels. The next on-site visit will take place in Fall, 2006.

Dr. Yager moved and Dr. Kinman seconded the motion to approve the recommendation. Motion carried unanimously.

**D. Title II Teacher Quality Enhancement Grant**

Dr. Bowers reported that 33 grant applications were received, 17 of which were accepted. Five of the 17 are new grantees.

**E. Legal Affairs – Philip McGovern**

Mr. McGovern reported that all hearings and adjudications are currently up-to-date and announced that a public hearing is scheduled on proposed administrative rule 5. The hearing will be on June 25, 2002.

1. Paul D. Baker – Stipulation of License Surrender

Mr. McGovern presented the staff recommendation that the Board accept and approve the Stipulation of License Surrender submitted by Paul D. Baker with regard to Indiana Teacher's

License Nos. 680748, 592507, 510162, and 468759, thereby permanently revoking said licenses.

Dr. Kinman moved and Ms. Kuyoth seconded the motion to approve the recommendation. Motion carried unanimously with Dr. Reed abstaining.

2. Hope I. Jackson – Stipulation of License Suspension

Mr. McGovern presented the staff recommendation that the Board accept and approve the Stipulation of License Suspension submitted by Hope I. Jackson with regard to Indiana Teacher's License No. 718980 revoking said licenses for one year.

Mr. Horvath moved and Ms. Moody seconded a motion to amend the Stipulation of License Suspension paragraph 2/item 2 to read that Ms. Jackson agrees to a one-year suspension of Indiana Teacher's License #718980, and will be required to reapply for her license one year after acceptance of this stipulation by the IPSB instead of saying she will be automatically reinstated after one year. Motion carried unanimously with Dr. Reed abstaining.

3. Stephen T. Serino – Revocation of License

Mr. McGovern presented the staff recommendation that the Board accept and approve the recommendation from the Superintendent of Public Instruction, and permanently revoke the license of Stephen T. Serino, License No. 666542.

Dr. Shelley moved and Dr. Yager seconded the motion to approve the recommendation. Motion carried unanimously with Dr. Reed abstaining.

4. Janice S. Smith – Stipulation of License Surrender

Mr. McGovern presented the staff recommendation that the board accept and approve the Stipulation of License Surrender submitted by Janice S. Smith with regard to Substitute Certificate No. SC-355269.

Mr. Marsteller moved and Mr. Joseph Weaver seconded the motion to approve the recommendation. Motion carried unanimously with Dr. Reed and Dr. Yager abstaining.

5. Christopher M. Woods – Stipulation of License Surrender

Mr. McGovern presented the staff recommendation that the Board accept and approve the Stipulation of License Surrender submitted by Christopher M. Woods with regard to Indiana Teacher's License Nos. 633809, and 556675, thereby permanently revoking said licenses.

Ms. Dent moved and Ms. Moudy seconded the motion to approve the recommendation. Motion carried unanimously with Dr. Reed abstaining.

**F. Executive Management – Marie Theobald**

Dr. Theobald reported that Mr. Hill was working on the voluntary furlough program and help desk coverage.

**X. Other** (agenda item VII.)

Election of Officers (election of officers followed agenda item V.)

**XI. Approval of Expenses** (agenda item VIII.)

Dr. Yager moved and Mr. Marsteller seconded the motion to approve expenses. Motion carried unanimously.

Some of the Board members present requested a schedule of 2003 Board Meetings. Ms. Moody reminded everyone not to schedule the meetings during Graduation Qualifying Exam testing.

**XII. Public Comments** (agenda item IX.)

There were no public comments.

**XIII. Adjournment** (agenda item X.)

Mr. Joseph Weaver adjourned the business session at 2:29 p.m.

## List of Attendees

The following attended the discussion and business sessions:

Name	Organization
Chris Bahr	SMWC
Sue Blackwell	Indiana Association of Colleges for Teacher Education
Jim Bowling	Indiana Association of Colleges for Teacher Education
Kathy Dietz	Purdue University – West Lafayette
Marilyn Edwards	Indiana State Teachers Association
Valerie Hall	Department of Education
Dwayne James	Department of Education
Joyce Johnstone	University of Notre Dame
Theresa Knipstein	Former Teacher in Residence
Sharon Knoth	IEP Ball State University
Becky Libler	Indiana State University
Larry Lindsay	Indiana Wesleyan
Al Long	Indiana Wesleyan
Linda Manes	Purdue University – Calumet
Bernard Marley	Oakland City University
Nelson Miller	Indiana School Boards Association
T. J. Oakes	Purdue University – West Lafayette
Patrick O'Rourke	AFT
Mary Parks	Oakland City University
Jeffrey Peck	Bethel College
Tom Pickering	University of Southern Indiana
Diana Ross	Anderson University
Patricia Swails	Oakland City University
Glenn Tebbe	Indiana Non Public Education Association
Bob Thorp	University of Southern Indiana